

10<sup>th</sup> Meeting of the Board of the Recovery and Development Agency (RDA) held on Thursday 5 July 2018 at 10:00 am, at Conference Room A, Registry of Corporate Affairs, Pasea Estate, Tortola, British Virgin Islands

## MINUTES

### **Members Present:**

Mr. Clarence Faulkner (Acting Chair)  
Mr. Clyde Lettsome  
Ms. Sharie deCastro  
Pastor Gregory George

### **Apologies:**

Mr. Robert Mathavious  
Ms. Maria Mays

### **Outstanding Action Points from Previous Meeting**

- Action Point #3: *The Board are to follow up with Premier's Office regarding the CDB Representative to the RDA Board*  
Ag. Permanent Secretary and was awaiting further information from CDB.
- Action Point #6: *RDA Board to formally apprise the Premier about private sector proposition to enhance air access into the territory.*  
Informal discussions were held, but this needs to be done formally.

### **Actions**

- Action Point #1: *The ITF are to produce a briefing pack for the arrival of the CEO.*
- Action Point #2: *A Board Paper briefing pack will be provided to new Board members.*
- Action Point #3: *The ITF are to provide an update on acquisition of commercial premises.*
- Action Point #4: *The ITF are to provide an update on the handover of the RDA website.*

### **Decisions**

- The IT Infrastructure Board paper was deferred until further technical clarification could be provided.
- The consultancy of Maestro was approved as the Communications Advisor for the Board.
- The decision on the Human Resources and Payroll consultancies were deferred pending further clarification.