

Inaugural Meeting of the Board of the Recovery and Development Agency (RDA) held on Thursday 3 May, 2018, at 10:00 am, at Resource Room B, Registry of Corporate Affairs, Pasea Estate, Tortola, British Virgin Islands

## **MINUTES**

### **Members Present:**

Mr Robert Mathavious - Chair  
Ms Maria Mays  
Mr Clarence Faulkner  
Pastor Gregory George  
Mr Clyde Lettsome  
Ms Sharie deCastro

### **Action Points**

- Action Point #1: Members to review the applications for next week's meeting.
- Action Point #2: Ms Maria Mays to inquire with GIS and the Disaster Recovery Coordinating Committee for the handover of the Virgin Islands Recovery and Development Agency's ("RDA") website.
- Action Point #3: Mr Clarence Faulkner to chair the next meeting on Thursday, 10 May, 2018.

### **Decisions**

- Legal advice will be sourced on a as needs basis with the understanding that it would be best to have counsel retained for continuity.
- To minimize overhead of the RDA, functions will be outsourced, where possible.
- The RDA require a communications expert to operate as a public relations officer.
- A Memorandum of Understanding (MOU) should be established to address the relationship between the RDA and the Ministries of Government.
- Applications for the CEO and CFO positions would be processed in the same manner through a sift team.