



Build BVI **Stronger**|**Smarter**|**Greener**|Better.

26th Meeting of the Board of the Virgin Islands Recovery and Development Agency (RDA)

Thursday, 20 June, 2019 at 10:00 a.m.

1st Floor, Ritter House, Wickham's Cay II

MINUTES

Members Present

Mr. Clarence Faulkner (CF or Ag. Chair)

Mr. Clyde Lettsome (CL)

Ms. Maria Mays (MM)

Dr. David Hancock (DH)

Pastor Gregory George (GG)

Mr. Paul Bayly (CEO)

Absent with Apology

Mr. Robert Mathavious (RM or Chair)

Ms. Shane Rhymer (SR)

Outstanding Action Points From Previous Meeting

Actions

- *Action Point #1: Procurement Department to organize a procurement workshop for Virgin Gorda.*
- *Action Point #2: Procurement Department to commence a contractor registration drive on Virgin Gorda.*
- *Action Point #3: CF to arrange meeting with the Premier to discuss priorities and funding.*
- *Action Point #4: The Human Resources Sub-Committee are to review the Draft Staff Training Policy.*

Decisions

- Ag. Chair needs to organise meeting with the Premier.

- Approved the recommendation of award in favour of the firm, Harney Westwood & Riegels LP (HARNEYS), for the provision of legal services over a period of two years in accordance with their discounted hourly rate proposal of 23 April 2019.
- Approved the recommendation of award in favour of the firm Maynard Construction Limited to undertake repair works to the structures of the Baths, Virgin Gorda.
- Approved the recommendation of award in favour of Will Driver dba Sand Dollar Marine Consultants for the replacement of navigational aids (sea markers) across the territory.
- Approved the recommendation of award in favour of the firm Rufred Forbes & Associates Construction Limited to undertake repair works to the Virgin Gorda Sports Complex.
- Noted that three projects have been completed: one has been formally handed back to the Ministry and the other two are being formally closed out and put into use.
- Noted the progress made in the transition of the CDB RRL to the RDA.
- Agreed to progress discussions with the Premier on priorities and funding for the RDA, noting that the next meeting is planned for 17 June 2019.
- Approved and signed the attached letter to the Financial Secretary to respond to his letter of 30 May 2019 regarding funding for the remainder of Phase One and requests for additional reporting on projects.
- Noted the progress on the West End Terminal Project including the likely impact on timelines if the funding request is not addressed in the next two weeks.
- Noted the stakeholder meetings with the business community on the Derelict Boats and Sea Makers projects.
- Noted the progress in thinking around linking the Monitoring and Evaluation (M&E) Framework prepared to wider concepts of Value for Money (VfM), ahead of the presentation of a full VfM Framework in the coming weeks.
- Noted the Staff Training and Development Policy and requested that the Board's Human Resources Sub-Committee review the draft Policy in detail.
- Noted the disaster preparedness training for staff and their families on Friday 21 June 2019.
- Approved the draft Financial Statements for the period to 31 May 2019.
- Approved the request to drawdown \$677,224 from the Virgin Islands Recovery Trust.

Next Board Meeting

- The next Board meeting is scheduled for 10 a.m. on Thursday 25 July 2019