



Build BVI Stronger|Smarter|Greener|Better.

25th Meeting of the Board of the Virgin Islands Recovery and Development Agency (RDA)

Held on Thursday, 23 May, 2019 at 10:00 a.m.

3rd Floor, Ritter House, Wickham's Cay II

MINUTES

Members Present

Mr. Clarence Faulkner (CF or Ag. Chair)

Mr. Robert Mathavious (RM or Chair)

Mr. Clyde Lettsome (CL)

Ms. Maria Mays (MM)

Dr. David Hancock (DH) (via Skype)

Ms. Shane Rhymer (SR)

Mr. Paul Bayly (CEO)

Absent with Apology

Pastor Gregory George (GG)

Actions

- *Action Point #1: Corporate Secretary to follow up with Board Members who have not yet submitted their completed Oath of Confidentiality forms.*
- *Action Point #2: A copy of the team's report of their visit to St. Croix for the observation of the processing of derelict boats to be sent to members of the Board.*
- *Action Point #3: RDA to request from Government the funding for the planning phase of West End Ferry Terminal.*
- *Action Point #4: The Human Resources Sub-Committee are to review the draft Performance Based Pay Policy.*

Decisions

- Approved the recommendation of award in favour of the firm AZITS (Grenada) for the provision of information management consultancy.
- Approved the recommendation of award in favour of No Limit Construction to execute the drainage system and groundworks for the new containerized bathroom at the A. O. Shirley Recreational Ground.

- Approved the recommendation of award in favour of Maid 2 Shine for the provision of janitorial services to the RDA's new offices on the ground floor, Ritter House.
- Approved the recommendation of award in favour of the firm Rufred Forbes and Associates Construction for the provision of construction works at the VG Sports Complex.
- Approved the recommendation of award in favour of the firm Autland Heavy Equipment Company Limited for the ESHS demolition works.
- Approved the Business Case on the condition that the Premier agrees to the RDA working on the RE agenda.
- Approved the West End Business Case pending comments from the Government and the donor.
- Approved that the RDA request from the Government \$264,000 for RDA input to the planning phase.
- Approved the RDA to utilize funds held in the capital account for projects, as a drawdown is not requested this month because of current balance held in the capital account.
- Approved the change in structure to allow for a Fund-Raising Manager.
- Approved the appointment of the Internal Auditor.
- Noted the Performance Based Pay Policy and request the Board's Human Resources Sub-Committee to review the draft Policy in detail.
- Approved the Business Case Handbook.

Next Board Meeting

- The next Board meeting is scheduled for Thursday, 20 June, 2019.