



GOVERNMENT OF THE  
**VIRGIN ISLANDS**  
Premier's Office



*VIRGIN ISLANDS*  
**RECOVERY AND  
DEVELOPMENT AGENCY**

# Monthly Report

Reporting Period: September 2019

Reference: MR/9/2019

Date: 11 October 2019

DRAFT



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## Table of Acronyms

BOQ	Bill of Quantities
BVI-EC	British Virgin Islands Electricity Corporation
DWM	Department of Waste Management
ITT	Invitation to Tender
JVD	Jost Van Dyke
MECYAFA	Ministry of Education, Culture, Youth Affairs, Fisheries & Agriculture
MTWU	Ministry of Transportation, Works & Utilities
MHSD	Ministry of Health and Social Development
MNRLI	Ministry of Natural Resources, Labour and Immigration
NOC	National Oceanography Centre (UK)
RE	Renewable Energy
RDA	Recovery and Development Agency
RDP	Recovery to Development Plan
SoR	Statement of Requirement
ToR	Terms of Reference

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## Report Clearance

Date	Description
11 October 2019	First draft report completed
24 October 2019	First draft approved by RDA Board
25 October 2019	First draft sent to Office of Premier for review
6 November 2019	RDA receives feedback from Office of Premier
14 November 2019	RDA finalises and publishes the report

# 1. Project Status Update

This section outlines each project and a brief status update.

TABLE 1: PROJECTS CURRENTLY IN THE PLANNING PHASE

Number	Project Name	Lead Ministry	Status
091	West End Ferry Terminal	Premier's Office	A request for proposals for geotechnical engineering services has been issued and closed. The technical evaluation is underway. Currently awaiting confirmation of funding for further detailed planning.
145	Bregado Flax Junior School internal wall construction	Education, Culture, Youth Affairs, Fisheries & Agriculture	The procurement bid was extended due to inclement weather. A technical assessment of bids will take place in early October.
177	Marine Base	Governor's Group	RDA currently developing options to be presented to the Ministry by the end of November 2019 for consideration and decision.
181	Repair of Road Town Station	Governor's Group	The statement of requirement (SoR) was signed on 21 August and the scope of works (SoW) completed on 30 August. The cost estimation for this project was completed in September.
186	Installation of incinerator scrubber	Health and Social Development	Agreement with MHSD for the RDA to move this project forward. Meeting to re-engage all stakeholders planned for October.
187	Dismantling of old incinerator	Health and Social Development	Following discussions with the MHSD, the RDA is moving forward with the development and issuance of tender documents for the dismantling of the Incinerator. Invitation to Tender expected to be issued by mid October 2019.
188	Designs for new incinerator	Health and Social Development	Agreement with the MHSD for the RDA to move this project forward. Meeting to re-engage all stakeholders planned for October.

TABLE 2: PROJECTS CURRENTLY IN THE PROCUREMENT PHASE

Number	Name	Lead Ministry	Status
133	Removal of derelict boats	Natural Resources, Labour & Immigration	The removal and processing of seven (7) vessels from Nanny Cay was completed. The evaluation of the removal, processing, and disposal of derelict boats is complete and is awaiting funding.
136	Sea markers	Transportation, Works & Utilities	The final location list from the BVIPA has been sent to the contractor. Markers are expected to arrive in BVI in the last week of October, with installation to begin the second week of November.
154	Temporary housing	Health & Social Development	Procurement process is reaching final stages, with recommended award of contract to No Limit for installation of temporary homes on Jost Van Dyke

			and Quality Construction for installation of Tortola and Anegada. A contract signing with Quality Construction took place at the end of the month.
157	Repair to damaged homes	Health & Social Development	<p>An invitation to tender was published on 18 July. Tenders were received and evaluated, and a recommendation has been sent to the Board for approval for the first home.</p> <p>The continuation of social and technical evaluations are currently ongoing.</p>

TABLE 3: PROJECTS CURRENTLY IN OPERATIONS PHASE

Number	Name	Lead Ministry	Status
103	Virgin Gorda Baths repairs	Natural Resources, Labour & Immigration	The shade works have progressed. The foundations and timber posts are installed and only the shade cloth needs to be installed. Materials ordered for the septic system was ordered and arrived at the end of September.
151	VG Sports Complex	Education, Culture, Youth Affairs, Fisheries & Agriculture	<p>Works are progressing with the painting of the steel sections has been completed, and remedial works to the concrete slab is ongoing.</p> <p>The specifications of the sports flooring have been confirmed and will be delivered to the contractor to facilitate supply and installation.</p>
152	AO Shirley Grounds Phase One	Education, Culture, Youth Affairs, Fisheries & Agriculture	<p>The bathroom installation is complete, disabled access ramp design completed and awaiting contractor pricing for installation.</p> <p>Contractor has demobilised from the site until the panels needed have arrived in October, in order to save on costs. Due to Tropical Storm Karen on 24 September, there was some damage was to supports. Contractor has fixed these issues and a welder was hired to fix issues with the gates</p> <p>Contract was signed with No Limit Construction on 6 September. Works began and were completed in September – with completion on September 30. Certificate will be issued and will be handed over to ministry in early October.</p>
160	Repair VG admin building phase 1	Governor's Group	Repair of the Vanterpool and Flax admin buildings has been moved under the CDB rehabilitation and reconstruction loan programme.
189	Marine Survey	Natural Resources, Labour & Immigration	<p>An activity closeout report has been completed for the capacity building and teaching, and surveying activity.</p> <p>Confirmation from MNRLI received September 10, to proceed with the purchase of marine survey equipment. Request for quotations closes 4 Oct 19.</p>

TABLE 4: PROJECTS COMPLETED

Number	Name	Lead Ministry	Status
108	Special Debris Clearance	Health & Social Development	The project is complete. In June 2019, the final activity budget was reconciled, a closure report completed, and submitted to the RDA Board. The project closure report for the VG Cars activity is expected to be integrated with the previous special debris clearance donor report.
146	ESHS Demolition	Education, Culture, Youth Affairs, Fisheries & Agriculture	Demolition and clean up was completed on 6 June. Draft project close-out report issued.
147	Elmore Stoutt High School	Education, Culture, Youth Affairs, Fisheries & Agriculture	The temporary modular units arrived on Tortola on 18 August and were commissioned as musical classroom for the Advent School Term September 2019.  The CTL building refurbishment project was completed and turned over to the Ministry also for the Advent School Term.
182	Virgin Gorda Police Barracks	Governor's Group	Official handover of the VG Barracks took place September 5, 2019. A project closeout has been drafted, and is in circulation, finalisation expected to be completed and issued in October 2019.
183	Jost Van Dyke Admin Building	Governor's Group	All works have been completed and project transferred back to GBVI. The official opening ceremony has been delayed due to Hurricane Dorian and will be rescheduled for October.

TABLE 5: PROJECTS CURRENTLY ON HOLD

Number	Name	Phase	Lead Ministry	Status
134	Above/below water debris clearance	On Hold	Natural Resources, Labour & Immigration	Full planning for this project can begin once the MNRLI approves the Statement of Requirement (SoR) submitted in February.
135	Debris Site Fence Repairs	On Hold	Health and Social Development	Following a stakeholder meeting on 14 May, the project is under review and pending cancellation. The requirement has changed, and the fence may no longer be required.
149	School Furniture and Equipment	On Hold	Education, Culture, Youth Affairs, Fisheries & Agriculture	This project is on hold under the Government is able to make a full assessment on the equipment needs and requirements.

150	TA team - Education Strategy	On Hold	Education, Culture, Youth Affairs, Fisheries & Agriculture	This project is on hold until a ToR on needs of technical assistance is agreed upon.
155	Social registry system development	On Hold	Health and Social Development	The planning team is currently awaiting direction from the Ministry for the best way to move forward with planning and development.
179	VHF network analysis and build	On Hold	Governor's Group	Project is currently on hold while discussions of the Government priorities are ongoing.

TABLE 6: PROJECTS CANCELLED OR REMOVED

Number	Name	Phase	Lead Ministry	Status
104	Sage Mountain Restoration	Cancelled	Natural Resources, Labour & Immigration	It has been agreed that this project will be completed by National Parks Trust and not RDA.
119	Prospect Reef Hotel Wall	Cancelled	Premier's Office	This project is being considered for cancellation, pending further discussions with the Ministry.
124	Cane Garden Bay dinghy dock repair	Removed	Premier's Office	It has been agreed that this project will be completed by the Office of the Premier and not the RDA.
126	Long Bay bathroom, stalls, and shades	Cancelled	Transportation, Works & Utilities	This project has been cancelled, as MCW completed the temporary facilities.
156	Insurance and rental sector assessment	Cancelled	Health and Social Development	This project has been cancelled as of 25 March because of its policy focus.



## Future Planning

The RDA is working on a range of recovery and development projects across the Virgin Islands. The section below details projects currently in planning that have not been fully approved with a signed Statement of Requirement (SoR) from the Government.

Once a project has a signed Statement of Requirement (SoR), the project will move to Annex I of this report. Once a project is complete, a summary of the project can be found in Annex II.

Current future projects in planning include:

### *1.1.1. Renewable Energy*

The proposal for the renewable energy programme has been forwarded to the Premier's Office for review. This proposal was based on recommendations from the Working Group<sup>1</sup> including representatives of BVI Electricity Corporation, Government and the Climate Change Trust Fund. The Working Group and the RDA await further direction from the Premier's Office in moving forward with this programme, progressing delivery of this programme.

### *1.1.2. Priority Government Programmes*

The RDA is working with the Deputy Governor's Office on a rapid assessment of priority Government buildings, to map public services and consolidate numbers of staff for each Department. This work is being done to support prioritisation of public buildings for repair which will guide RDA's planning. Ten (10) buildings were assessed and submitted to the DG, the RDA is awaiting requests for further assistance with additional assessments.

The RDA planning team is also working with the Deputy Governor and the Ministry of Finance's Projects Unit to plan immediate repairs to the Central Administration Complex (CAC) however this project has been formally allocated to the Ministry of Transportation Works and Utilities by the Premier. The RDA's role going forward is solely to provide technical advice as requested by the Ministry.

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<sup>1</sup>The Green Energy Working Group was initially formed by the BVI Electricity Corporation and includes representatives from BVI EC, Government, and the Climate Change Trust Fund.

## 2. Communications

This section reviews key events and communications releases.

### Events and Communications

#### 2.1.1. Events and Communications Releases<sup>2</sup>

TABLE 5: EVENTS AND COMMUNICATIONS IN SEPTEMBER

Project/Event	Date	Description
Media Training – RDA Internal	3 Sept	Training with Delivery team to provide capacity building for capturing RDA images
Risk Management and Health and Safety Workshop in VG	5 Sept	RDA Workshop held in VG for all Construction businesses and contractors
Handover Ceremony of VG Police Barracks	5 Sept	RDA alongside Gov't celebrated the completion of our second project, the VG Police Barracks
Contract Signing – Internal Trackage Fence	6 Sept	RDA signs contract with No Limit Construction to construct internal trackage fence at AOSG
RDA Family and Friends Day	6 Sept	Mid-Hurricane season social activity with RDA Family and Friends
Opening Ceremony – L. Adorothy Turnbull Building	6 Sept	RDA CEO represented the Agency 2 <sup>nd</sup> anniversary Irma ceremony and highlighted our contributions to end the shift system. It also marked the opening of the new school year.
Rotary Fundraising	13 Sept	CEO Fundraising Meeting
CAC - Public Estates Meeting	16 Sept	High level meeting on Gov't Estate
ATU Meeting	17 Sept	CEO Fundraising Meeting
Part I - Project Planning and Project Management Workshop	18 Sept	RDA continues its aim of capacity building by hosting Project Planning and Project Management Workshop for government officials.
Vehicle Safety and Medical Trauma Management	27 Sept	Internal Training with RDA staff as part of hurricane preparedness
Contract Signing - Temporary Housing Units	30 Sept	Roy Garraway of Quality Construction signed contract with RDA valued \$185,189.19 for Temporary Housing Units

<sup>2</sup> All communications releases can be found on the website as well.

Media Coverage	Date	Description
Flyer: Last Day to Register! Risk Management and Health and Safety Workshop VG	3 Sept	Flyer promoting and reminding of RDA workshop in VG
Brilliant Composition: Maples proud donors to ESHS School Classrooms	3 Sept	Maples Group as proud co-sponsor of ESHS Music Classroom donating \$100,000.00
Repost – GIS story and video coverage of Handover Ceremony for the Police Barracks	11 Sept	RDA alongside the GOV celebrated the completion of second project, the VG Police Barracks
Photo Album	11 Sep	Facebook Photo Album featuring VG Police Barracks
Reminder Tender Deadline – Repair of Damaged Home – VG	11 Sept	Invitation to tender: Repair of Damage Homes-VG
RDA July Monthly Report Today!	11 Sept	July Key headline achievements include: * Two projects completed * Eight projects being delivered * \$1.09 MILLION new funds raised
Tender Closing – Repair of Damage Homes VG	12 Sept	SIX local companies submitted tenders for repairs works for a home that was damaged on Virgin Gorda
URGENT NOTICE: Tender Deadline Extension - Safety Improvement to BFEC – Primary Division	23 Sept	Extension due to Forecast Inclement
The Beat Goes On – RDA and Maples Group continued partnership in supporting music education at ESHS.	27 Sept	Meeting held with Ministry of Education and ESHS Music Department regarding the purchasing of instruments for the ESHS Music Department.
Tender Received for BFEC Improvements	30 Sept	Four local companies submitted tenders for the Safety and Improvement works for the BFEC – Primary Division.
Be Safe Ready  Stay Ready	30 Sept	RDA Internal Training exercise on Vehicle Safety and Medical Trauma Management.

### 3. Funding

The overall recovery and development programme of the RDA is funded by a combination of grants from the Government of the Virgin Islands, the UK Government, and private donors.

The following section details the public funding and private grants to RDA projects to date, funding the specific initiatives listed.

**Public funding** is defined as funds that are granted from government or other public institutions including statutory bodies and state-owned enterprises.

**Private funding** is defined as funds raised from businesses, private individuals or non-governmental organisations.

Tables listed below are in the following order:

**Contracted:** The contribution has been fully contracted and signed by the funder.

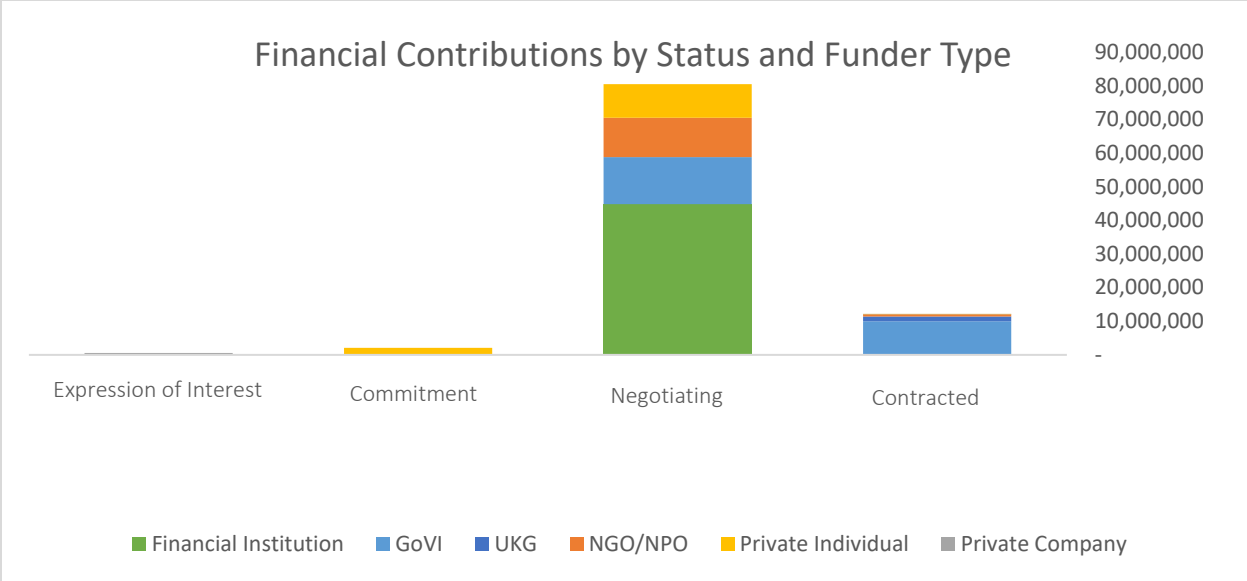
**Negotiation:** The funder has committed to their contribution and contracting is under way and in process.

**Committed:** The funder has committed to a specific financial contribution or in-kind donation for a project.

**Expression of interest:** A funder has expressed interest in a certain project, however specific amounts or projects have not necessarily been committed to.

TABLE 6: CONTRACTED FINANCIAL CONTRIBUTIONS BY PROJECT AND AMOUNT CONTRACTED

Project/Initiative	Type of Funder	Amount Contracted
AO Shirley Recreation Grounds	Private Company	\$30,000
AO Shirley Recreation Grounds	Private Company	\$75,000
AO Shirley Recreation Grounds	Private Company	\$75,000
Construction of temporary classrooms for ESHS	Private Company	\$21,204
Construction of temporary classrooms for ESHS	Private Company	\$250,000
Elmore Stoutt High School (Music Classroom)	Private Company	\$100,000
Marine Survey	Public, UK Gov	\$146,678
Phase One Funding	Public, BVI Gov	\$10,000,000
Repair Police Stations at Virgin Gorda	Public, UK Gov	\$339,799
Repair Public Administration Building (inc. Police Station) at JVD	Public, UK Gov	\$291,987
Special Debris Clearance	Public, UK Gov	\$563,000
Special Debris Clearance	Private Company	\$42,000
Special Debris Clearance	Private Company	\$42,000
Temporary housing	Private Individual	\$24,000
Temporary housing	Private Company	\$150,000
VHF trunking network design and build	Public, UK Gov	\$80,016
<b>Total:</b>		<b>\$12,230,864</b>



Along with financial contributions, the RDA receives in-kind contributions. In-kind refers to goods and services contributed that does not involve money, such as items donated or services donated.

**TABLE 7: CONTRACTED IN-KIND CONTRIBUTIONS BY PROJECT AND AMOUNT CONTRACTED**

Project/Initiative	Type of Funder	Amount Contracted
Remove and dispose of derelict marine vessels	Private Company	\$150,000
Renewable energy projects: provision of car charging point	Private Company	\$15,000
Renewable energy projects: Solar systems for buildings	Private Company	\$20,000
Renewable energy projects: Solar roof systems for 3 public buildings	Private Company	\$40,000
Special Debris Clearance	Public, UK Gov	\$67,600.00
Special Debris Clearance	Public, UK Gov	\$78,000.00
Strengthening of Government Asset Management Capability	Public, UK Gov	\$138,750
West End Ferry Terminal	Private Individual	\$984,000
Internal Audit Support	Public, BVI Gov	\$10,000
<b>Total:</b>		<b>\$1,528,350</b>

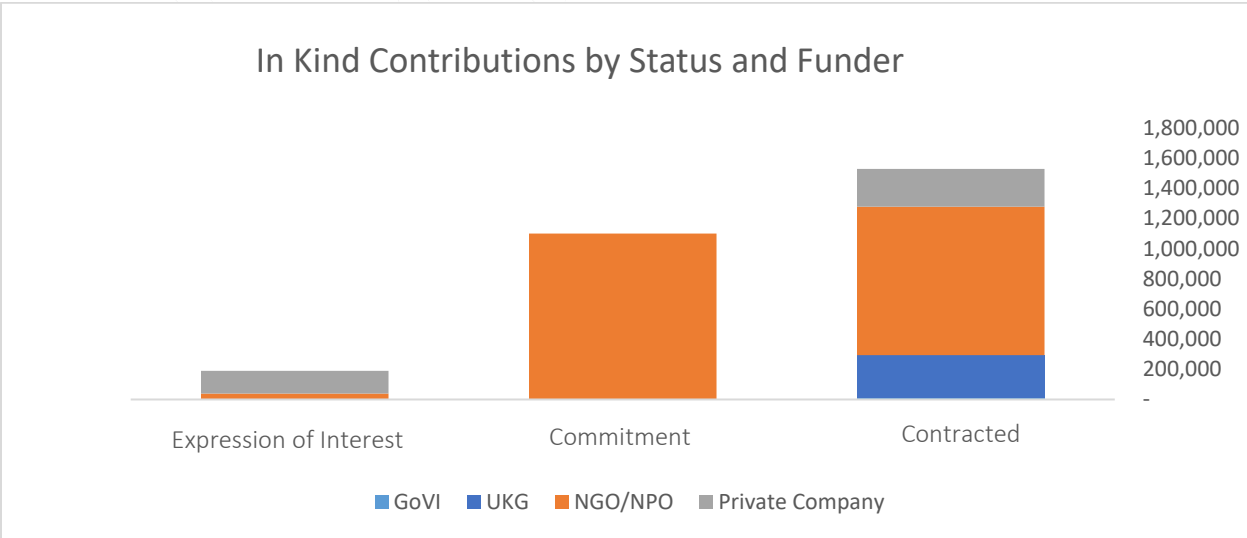


TABLE 8: FUNDING - NEGOTIATING

Project	Type	Type of Funder	Amount
Anegada solar farm	Financial	Private Company	\$4,500,000
AO Shirley Grounds Repairs	Financial	Private Company	\$70,000
Establish Anegada waste transfer station	Financial	Private Company	\$1,500,000
Renewable energy loan scheme to promote take up of solar	Financial	Private Company	\$5,600,000
General Funding – Phase One projects	Financial	Public, BVI Gov	\$14,000,000
General Funding – CDB Rehabilitation and reconstruction loan	Financial	Public, BVI Gov	\$44,866,642
West End Ferry Terminal	Financial	Private	\$5,000,000
		<b>Total:</b>	<b>\$75,536,642</b>

TABLE 9: FUNDING - COMMITMENTS

Project	Type	Type of Funder	Amount
Elmore Stoutt High School	In Kind	Private Company	\$100,000
Elmore Stoutt High School	Financial	Private Company	\$ 115,000
Elmore Stoutt High School	In Kind	Private Company	\$1,000,000
Recreational facilities on Anegada	Financial	Private Company	\$45,000
Recreational facilities on Jost van Dyke	Financial	Private Company	\$45,000
Renewable Energy	Financial	Private Individual	\$1,000,000
Renewable Energy	Financial	Private Individual	\$1,000,000
		<b>Total:</b>	<b>\$3,305,000</b>

Participation by private sector and non-governmental organisations is critical to a shared, sustainable recovery and development process. This encompasses fundraising and partnerships as well as regular consultation and engagement with businesses, non-governmental organisations, and individuals in the community.

## Annex I: Project Updates

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# West End Ferry Terminal

Lead ministry: Premier's Office

Project: 091

Status: Planning

Start date: April 2019

Estimated end date: TBD

Outcome, Seaports: "Rehabilitated and expanded port facilities and services throughout the Territory with modernized and resilient facilities relevant to passengers and cargo"

## Overview

The West End Ferry Terminal has been an important mode for travellers moving between the British Virgin Islands and the US Virgin Islands, as well as the sole hub for domestic travel between Jost Van Dyke and Tortola. This is a major access hub to the Virgin Islands with 170,000 passengers routing through this terminal in 2016. The destruction of the facility during hurricanes Irma and Maria has presented challenges to travellers wishing to travel to the BVI.

The West End Ferry Terminal project aims to revitalize the terminal and enhance it to be a major port hub within the Virgin Islands.

## Status

The West End Ferry Terminal is still in the early planning phases. The Statement of Requirement was approved on 20 May 2019 by the Premier's Office. A request for proposals for geotechnical engineering services has been issued in June and closed. There were a successful number of submissions and the technical evaluation is underway. The project is also currently awaiting confirmation of funding before moving forward with the more detailed planning process. The Planning Business Case for this project has been finalised and shared with stakeholders including the Premier's Office.





# Virgin Gorda Baths

Lead ministry: Natural Resources, Labour and Immigration

Project: 103

Status: Procurement

Start date: February 2019

Estimated end date: November 2019

Outcome 1: Improved tourism product that is aesthetically appealing, easily accessible and provides an enhanced experience to our visitors and a catalyst for economic recovery.

## Overview

The Baths at Virgin Gorda is an important tourist destination that suffered damage to ticket booth, bathroom and bar shaded area. While originally the scope of works included minor repairs, the needs have since expanded to a wider project.

### Activity 1: Design

Status: Completed

Budget: \$1,500

The contractor, Systems Engineering, has submitted required designs for the beach and rest stop shades. As such, the design activity of this project has been completed.

### Activity 2: Construction

Status: Operations

Budget: \$187,978

The shade works have progressed. The foundations and timber posts are installed and only the shade cloth needs to be installed. Materials ordered for the septic system was ordered and arrived at the end of September.



## Removal of Derelict Boats

Lead ministry: Natural Resources, Labour and Immigration

Project: 133

Status: Procurement

Start date: October 2018

Estimated end date: May 2020

(or approximately 10 months after receipt of funding)

Outcome 1: Improved tourism product that is aesthetically appealing, easily accessible and provides an enhanced experience to our visitors and a catalyst for economic recovery

### Overview

The passing of hurricanes Irma and Maria in 2017 left a significant number of marine vessels stranded along the coastlines and bays of the Virgin Islands. The bulk of these vessels have been removed by the owners and their insurance providers. However approximately 204 derelict vessels remain that need to be removed from their land or sea location and then disposed of.

This is a large, complex project that requires detailed planning to minimize the effect on the environment and maintain value for money.

### Activity 1: Staging Site Preparation

Status: Procurement

The technical and financial evaluations are complete. The team is currently awaiting funding confirmation before moving forward with contracting.

### Activity 2: Removal

Status: Procurement

The technical and financial evaluations are complete. The team is currently awaiting funding confirmation before moving forward with contracting.

### Activity 3: Processing

Status: Procurement

The technical and financial evaluations are complete. The team is currently awaiting funding confirmation before moving forward with contracting.

#### Activity 4: Disposal

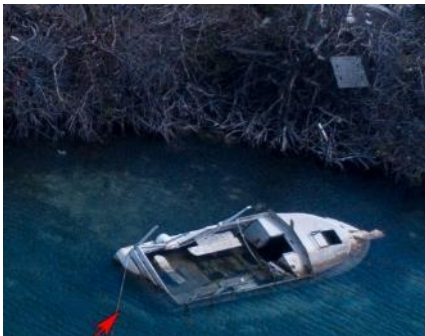
Status: Procurement

The technical and financial evaluations are complete. The team is currently awaiting funding confirmation before moving forward with contracting.

#### Activity 5: Nanny Cay Pilot

Status: Delivery Underway

The Nanny Cay Pilot has been completed, with the final bin transported from Nanny Cay to Paraquita Bay on 15 August. The closeout report for this activity is currently being prepared, which will inform the rest of the project with identified lessons.



## Sea Markers Installation

Lead ministry: Transportation, Works and Utilities

Project: 136

Status: Procurement

Budget: \$405,722

Start date: December 2018

Estimated end date: December 2019

Outcome N5: Immediate improvement to national infrastructure to prepare for recovery

### Overview

The reinstatement of the navigational system is crucial to the navigation of BVI waters to ensure safe passage of vessels and ensure that the BVI is tourist ready. The Territory's sea markers are managed by the BVI Ports Authority (BVIPA), with input from Virgin Islands Shipping Registry (VISR) on placement.

The majority of the markers have been reinstated by BVIPA, however there are some markers still outstanding.

### Status

Sea marker locations were verified and agreed upon by the contractor and BVIPA. A list of possible future sea markers was also discussed. Markers are expected to arrive in BVI in the last week of October, with installation to begin the second week of November.



## Virgin Gorda Sports Complex Repairs

Lead ministry: Education, Culture, Youth Affairs, Fisheries and Agriculture

Project: 151

Status: Delivery Underway

Start date: January 2019

Estimated end date: October 2019

Outcome 2A: Restored educational and recreational facilities that provide a safe and secure environment for learning and recreational activities

### Overview

The Virgin Gorda basketball sports complex was damaged by the 2017 hurricanes and has been in a state of disrepair and thus has been unusable since then. The facility is used by the residents of Virgin Gorda for sporting events and recreation. The facility is currently unsuitable for use, denying the residents this opportunity.

### Activity 1: Structure

Status: Operations

Budget: \$700,000

Works are progressing as scheduled. Remedial works to rusted steel sections of the structure are underway.

Materials for the structure have arrived on site and, after site visits by Project Managers, it was agreed that there would be more workers hired as there was not enough workforce on site to complete the project as scheduled.

### Activity 2: Flooring

Status: Operations

This activity has been added on to the first activity and contract as a variation of their contract that involved structural rehabilitation. Beginning in the next monthly report, this activity will be combined with Activity 1 for reporting purposes and will be renamed "Structure and Flooring."



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# AO Shirley Grounds Phase One

Lead ministry: Education, Culture, Youth Affairs, Fisheries and Agriculture

Project: 152

Status: Delivery Underway

Start date: October 2018

Estimated end date: Feb 2020

Outcome 2A: Restored educational and recreational facilities that provide a safe and secure environment for learning and recreational activities

## Overview

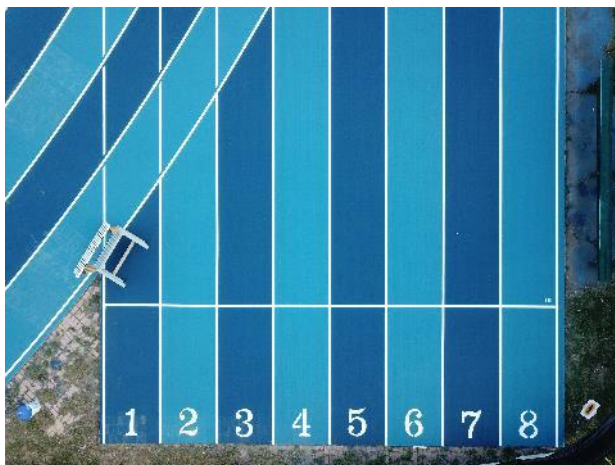
The AO Shirley athletics grounds is a priority project to renovate the grounds to meet international accreditation standards as a Level 2 ground, so that BVI can host upcoming national events later this year and future international events. This requires preparation of the grounds prior to the installation of the new track by the specialist company Mondo, repairs to make the perimeter secure to boost income-generation from events, installation of bathroom facilities, installation of lights to allow events after dark, repair to the spectator stand (ideally with shade), and renovation of the clubhouse pavilion to provide meetings, events and changing facilities.

## Activity 1: Track

Status: Completed

Budget: \$139,150

The track laying and painting has been completed, and the track activity is therefore finished. We have received feedback from BVI OC and athletes that they are happy with the quality of the track and how it was installed.



### Activity 2: Bathroom

Status: Completed

Budget: \$170,595

The bathroom installation has been completed as of late August when final adjustments were finished.

### Activity 3: Wall and Gates

Status: Operations

Budget: \$261,448

Contractor has demobilised from the site until the panels needed have arrived in October, in order to save on costs. Due to Tropical Storm Karen on 24 September, there was some damage to supports. Contractor has fixed these issues and a welder was hired to fix issues with the gates.



### Activity 4: Trackside Fence

Status: Operations

Budget: \$39,100

Contract was signed with No Limit Construction on 6 September. Works began and were completed in September – with completion on September 30. Certificate will be issued and will be handed over to ministry in early October.



## Temporary Homes

Lead ministry: Ministry of Health and Social Development

Project: 154

Status: Procurement

Start date: March 2019

Estimated end date: TBD

Outcome 2B: Safe housing options to the most vulnerable households/individuals to restore dignity, privacy and a decent quality of life and support to ministry to develop public assistance and cross-government social protection services

### Overview

Several persons and families remain displaced and are living in temporary housing or tents. Many of these are living without running water, electricity or sanitation.

The temporary housing project involves building temporary homes (domes) for four of the most vulnerable households and installing utilities (plumbing, sanitation, drainage and electricity) in these. Additionally, the project will provide 11 other households with utilities.



### Activity 1: MEP and Installation

Status: Procurement Underway

Procurement process is reaching final stages, with recommended award of contract to No Limit for installation of temporary homes on Jost Van Dyke and Quality Construction for installation of Tortola and Anegada. A contract signing took place at the end of the month.

### Activity 2: Dome Purchase

Status: Operations

A purchase order for four domes was issued to InterShelter Inc. in April 2019. The domes are currently being held at the port until MEP is completed for installation.

## Repair Damaged Homes

Lead ministry: Ministry of Health and Social Development

Project: 157

Status: Planning

Start date: May 2019

Estimated end date: TBD

Outcome 2B: Safe housing options to the most vulnerable households/individuals to restore dignity, privacy and a decent quality of life and support to ministry to develop public assistance and cross-government social protection services

### Overview

With so much of the housing stock damaged or destroyed by the hurricanes, the Ministry of Health and Social Development launched the Housing Recovery Programme to provide grants, loans and funding to help vulnerable families rebuild their houses.

The RDA is working with the Ministry to implement aspects of the programme. The budget for the repair of one home (a beneficiary on Virgin Gorda) has been approved. Initial planning is underway for the repair of remaining homes. A budget for the repair will be requested from the Ministry prior to procurement being initiated.

### Status

An invitation to tender was published on 18 July. Due to bidders' requests for clarification on bill of quantities and scope of works, the procurement period has been extended to 12 September for repairs to one home on Virgin Gorda.

The RDA is working with the Ministry and is in the planning stages of the broader repair of damaged homes programme. The statement of requirement (SoR) was signed on 26 August. Assessments and interviews will be conducted to create a more detailed project plan.

# Virgin Gorda Admin Building

Lead ministry: Governor's Group

Project: 160

Status: Delivery Underway

Start date: November 2018

Estimated end date: December 2019

Outcome 3C: Immediate improvement to priority government infrastructure and systems to improve services key to easing ability of doing business and prepare for recovery

## Overview

The two Virgin Gorda Admin buildings, the Flax building and the Vanterpool building, were badly affected by the 2017 hurricanes. The roof of the Flax building was destroyed, and this building is now unoccupied.

All services are now being provided in the Vanterpool building. There are leaks (allowing ingress of rainwater) and traces of mould/damp in the Vanterpool building, which is contributing to the sub-standard provision of public services and health risks for staff.

### Activity 1: Cleaning

Status: Completed

Budget: \$12,780

The cleaning works have been completed, as well as tile removal and air conditioner/dehumidifier installation. Further works to install ceiling tiles were added to the initial scope to ensure adequate soundproofing. A close-out report for this activity was finalised in June, and included lessons learned on the importance of pre-start meetings and on-site presence at start of projects, and stakeholder communication regarding building access.

### Activity 2: Further Cleaning

Status: Planning

There has been a request for a further element of cleaning, to ensure the building is habitable in the short-term – prior to the full building refurbishment. This requirement is still being developed, and if still current, will be undertaken at best speed.

### Activity 3: Repairs

#### Status: Planning

Design Report 1 for the repairs to both the Vanterpool and Flax buildings was received in mid-March. A stakeholder meeting was held on 28 March at the Deputy Governor’s Office, confirming the requirements needed for the repairs. This meeting will inform the Design Report 2, which is needed to move forward into procurement. A decision has been made to pursue the repair to these buildings within the broader CDB loan portfolio of projects.



DRAFT

## Repair of Road Town Station

Lead ministry: Governor's Group

Project: 181

Status: Planning

Start date: July 2019

Estimated end date: March 2020

Outcome 3B: Functioning law enforcement institutions and communication networks to restore a sense of safety and security and improved communications between agencies

### Overview

Repairs and renovations of the Road Town Police Station were implemented through the Office of the Governor, with funding from the UK Government, and the police station is now fully functional. However, some minor repairs to improve the appearance and conditions for those working within it remain outstanding.

The RDA will take on the final repairs, including signage, fencing, painting and final office repairs, in partnership with the Deputy Governor's Office and the Royal Virgin Islands Police Force.

### Status

The statement of requirement (SoR) was signed on 21 August and the scope of works (SoW) completed on 30 August. The cost estimation for this project was completed in September.



## Annex II: Completed Projects

DRAFT

## ESHS Temporary Classrooms

Lead ministry: Ministry of Education, Culture, Youth Affairs, Fisheries & Agriculture

Project: 147

Start date: February 2019

Planned Budget: \$341,273

Spend to date: \$244,965

Planned Completion Date: June 2019

Actual Completion Date: September 2019

Outcome 2A: Restored educational and recreational facilities that provide a safe and secure environment for learning and recreational activities

### Summary Report

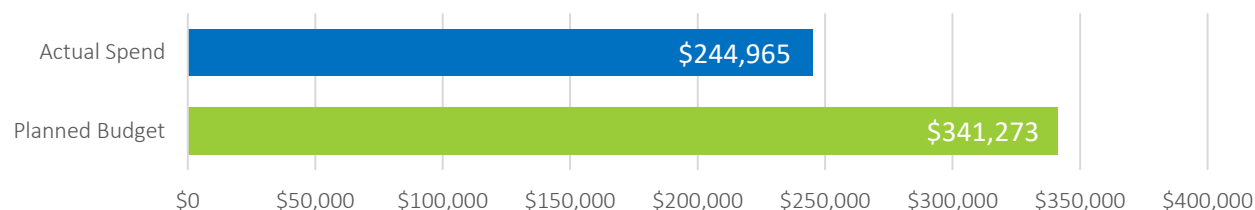
Although this project was originally combined with the ESHS CTL improvements project and have the same project number, due to their different needs they have been separated into two parts for reporting purposes.

This project's goal was to improve conditions for learning, in order to end the shift schooling system at ESHS by Sept 2019. Specifically, this involved installation of containerized classrooms to facilitate the music program & provide practice space for music students. The project had 2 individual activities: (1) the supply & installation of modular units and (2) the infrastructure works to the site, chain link fencing, ramp, steps, and railings.

Although there were major delays in receiving the temporary units into port, the main units were installed in late August and over the course of September the contractor finished and worked on installing AC units and electrical works. Finally, the project was handed over to the Ministry on 13 September.

A handover ceremony occurred on 6 September 2019.

### Budget Expenditure



## ESHS CTL Improvements

Lead ministry: Ministry of Education, Culture, Youth Affairs, Fisheries & Agriculture

Project: 147

Start date: February 2019

Planned Budget: \$279,727

Spend to date: \$234,263

Planned Completion Date: June 2019

Actual Completion date: August 2019

Outcome 2A: Restored educational and recreational facilities that provide a safe and secure environment for learning and recreational activities

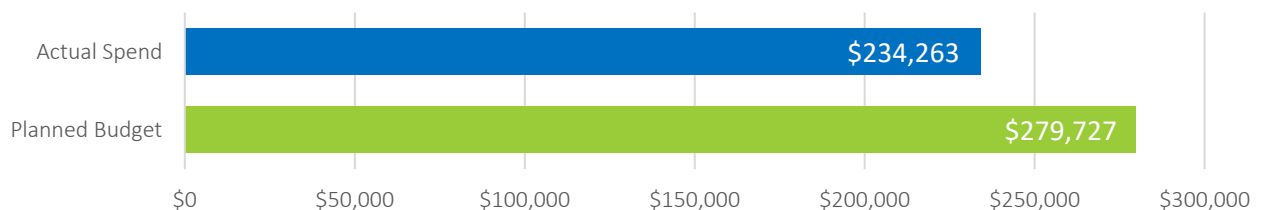
### Summary Report

Although this project was originally combined with the ESHS temporary classrooms project and have the same project number, due to their different needs they have been separated into two parts for reporting purposes.

In order to improve conditions for learning and ending of the shift system at the CTL building by September 2019 the RDA oversaw construction and renovation of classrooms. The project included general improvements to school conditions at the CTL building, repairing ceilings, air-conditioning installation, new doors, electrical works and repairing the staircase.

The project was delivered on time on 31 August 2019. An opening ceremony took place on 6 September 2019. Classes have started and there was positive feedback received from ESHS staff.

### Budget Expenditure





# Virgin Gorda Police Barracks Repair

Lead ministry: Governor's Group

Project: 182

Status: Complete

Planned budget: \$902,902

Spend to date: \$859,832

Planned completion date:  
May 2019

Actual completion date:  
August 2019

Outcome 3B: Functioning law enforcement institutions and communication networks to restore a sense of safety and security and improved communications between agencies

## Summary Report

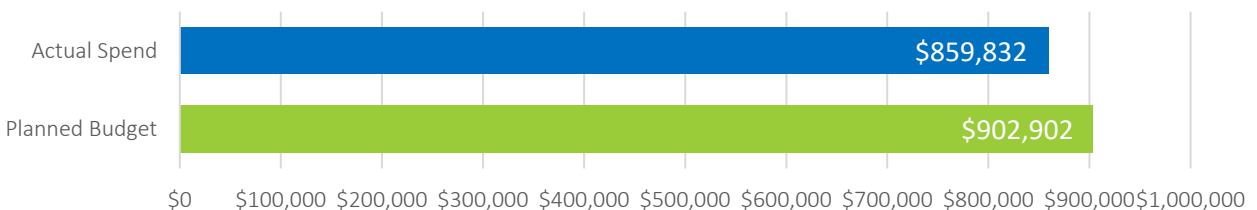
The purpose of this project was to return the Virgin Gorda Police Barracks to a fully functional state with police able to deploy required numbers from Tortola. A key outcome was for the police to be able to sleep personnel on Virgin Gorda to ensure a shift system can be effectively managed and to enable the pre-disposition of resources key to disaster preparedness ahead of the 2019 hurricane season.

During construction, some previously unknown issues that needed repairs were discovered – including moisture found in walls and electrical works needed. These repairs as well as delays in procurement of some construction items resulted in a delay.

A final walkthrough took place on 31 July. Final minor changes were completed on 19 August, with a handover to the Ministry on 30 August. An opening ceremony occurred on September 5<sup>th</sup>.

A closeout report will be written for the project to evaluate the project's performance as well as inform future projects with identified lessons.

## Budget Expenditure



Media



DRAFT

# Jost Van Dyke Admin Building Repair

Lead ministry: Governor's Group

Project: 183

Status: Complete

Planned budget: \$920,004

Spend to date: \$695,759

Planned Completion Date: May 2019

Actual end date: August 2019

Outcome 3C: Immediate improvement to priority government infrastructure and systems to improve services key to easing ability of doing business and prepare for recovery

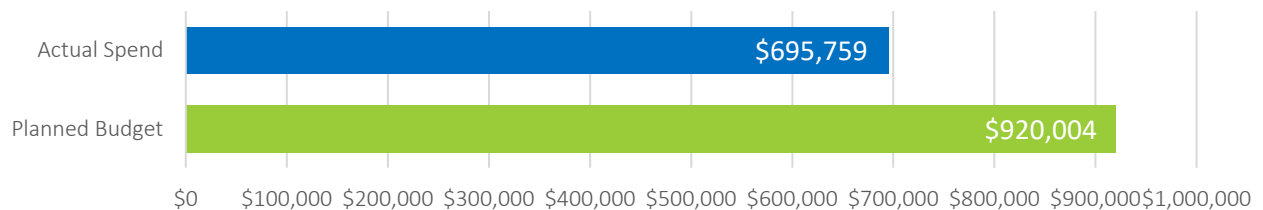
## Summary Report

The goals of the repairs to the Jost Van Dyke administration building were to re-establish a working space for the District Officer to coordinate public service delivery on the island, as well as space for police, customs and immigration services to become fully functional.

The project was completed with all outstanding works on 22 August 2019.

An opening ceremony is scheduled for 5 December. A closeout report will be written for the project to evaluate the project's performance and inform future projects with identified lessons.

## Budget Expenditure



Media



## Other Completed Projects:

Projects that have been completed and in Annex II for more than three months are archived and included below with their Value for Money assessment scores.

### Value for Money

Each project completed by the RDA undergoes a Value for Money (VfM) assessment using the RDA's VfM Framework. The VfM framework measures a project's Economy, Efficiency, Effectiveness and Equity. The assessment assigns an overall VfM score out of 100 to each project evaluated. VfM Scores and Reports detailing performance are referenced in the Table below.

Project Code	Project	Month of Completion	Overall VfM Score	VfM Report
146	ESHS Demolition	June 2019	100/100	<a href="#">ESHS Demolition VfM Report</a>
108	Special Debris Clearance	April 2019	64.7/100	<a href="#">Special Debris Clearance VfM Report</a>

