



**VIRGIN ISLANDS
RECOVERY AND
DEVELOPMENT AGENCY**

Monthly Report

Reporting Period: April 2019

Reference: MR/4/2019

Date: 11 May 2019

DRAFT



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Table of Acronyms

BOQ	Bill of Quantities
BVI-EC	British Virgin Islands Electricity Corporation
DWM	Department of Waste Management
ITT	Invitation to Tender
JVD	Jost Van Dyke
MECYAFA	Ministry of Education, Culture, Youth Affairs, Fisheries & Agriculture
MTWU	Ministry of Transportation, Works & Utilities
MHSD	Ministry of Health and Social Development
MNRLI	Ministry of Natural Resources, Labour and Immigration
RE	Renewable Energy
RDA	Recovery and Development Agency
RDP	Recovery to Development Plan
SoR	Statement of Requirement
ToR	Terms of Reference

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Report Clearance

Date	Description
16 May 2019	First draft report completed
27 May 2019	First draft approved by RDA Board
27 May 2019	First draft sent to Office of Premier for review
6 June 2019	RDA receives feedback from Office of Premier
13 June 2019	RDA finalises and publishes the report

1. Project Status Update

This section outlines each project and a brief status update.

TABLE 1: PROJECTS CURRENTLY IN THE PLANNING PHASE

Number	Project Name	Lead Ministry	Status
134	Above/below water debris clearance	Natural Resources, Labour & Immigration	Full planning for this project can begin once the MNRLI approves the Statement of Requirement (SoR) submitted in February.
135	Debris Site Fence Repairs	Health and Social Development	An SoR has been drafted for review based on discussions with MHSD and BVIEC. The SoR submitted in March has not yet been signed off by the Ministry. The request for design of the new fence has been completed.
145	Bregado Flax Junior School internal wall construction	Education, Culture, Youth Affairs, Fisheries & Agriculture	The prepared SoR is awaiting approval by the Ministry since submission in February. Procurement is awaiting SoR approval.
177	Marine Base	Governor's Group	Following discussions with Customs and Police in March and submission of the SoR, currently awaiting sign-off in order to move towards the procurement stage.
186	Installation of incinerator scrubber	Health and Social Development	A site visit to the incinerator was conducted in February. The designs are being commissioned and procured by the Ministry. The project will go on hold until designs for scrubber and pumps are completed by MHSD.
187	Dismantling of old incinerator	Health and Social Development	The SoR is being drafted for the Ministry's review. A site visit has been planned to help with the drafting of the SoR.
188	Designs for new incinerator	Health and Social Development	The design phase of the new incinerator is being led by MHSD and the Ministry is currently procuring the design service. RDA will then work on the mechanical, electrical and plumbing components of the installation.
189	Marine Survey	Natural Resources, Labour & Immigration	A kick off meeting was held with the Ministry and the Governor's Office on 20 March. The options study is currently being developed.

TABLE 2: PROJECTS CURRENTLY IN THE PROCUREMENT PHASE

Number	Name	Lead Ministry	Status
133	Removal of derelict boats	Natural Resources, Labour & Immigration	The staging site preparation evaluation has been completed and the lease is currently being finalised. A tender has been issued for the removal of vessels and closes on 24 June.

136	Phase 1 Sea markers	Transportation, Works & Utilities	Tenders were evaluated, however, the scope, location and required type of sea markers are currently being finalised.
146	ESHS Demolition	Education, Culture, Youth Affairs, Fisheries & Agriculture	The Scope of Works (SoW) and Statement of Requirement (SoR) have been approved and the project was sent to Procurement. A tender document was issued and closed on 30 April.
147	Temporary school units at Elmore Stoutt High School	Education, Culture, Youth Affairs, Fisheries & Agriculture	The RDA issued an invitation to tender (ITT) for the construction of temporary classrooms. This ITT was cancelled due to the particularly high costs of the bids received. The Scope of Works is being revised, and a Bill of Quantities prepared to facilitate more competitive pricing.
151	VG sports complex	Education, Culture, Youth Affairs, Fisheries & Agriculture	A Bill of Quantities (BoQ) was prepared for interested bids of the structure portion of the project. The tender closing date was extended to 6 May in order to give interested bidders time to submit after BoQ was issued.
154	Temporary housing	Health and Social Development	Following finalisation of requirements, purchase of the temporary dome structures has been contracted. Installation of these units is currently in the procurement phase and will proceed to tender once the planning team finalises an installation BoQ.

TABLE 3: PROJECTS CURRENTLY IN OPERATIONS PHASE

Number	Name	Lead Ministry	Status
103	Virgin Gorda Baths repairs	Natural Resources, Labour & Immigration	The procurement process for the construction has closed and is currently being evaluated. The planning team is producing a bill of quantities (BoQ) for the project so that value for money can be evaluated.
108	Special Debris Clearance	Health and Social Development	This project was completed this month. The RDA worked with the Department of Waste Management (DWM) to remove scrap metal and cars from Virgin Gorda and Flax's Yard from 5 th - 7 th and 12 th - 14 th of April. Both scrap metal and derelict cars were cleared and transported to Pockwood Pond. The team is currently drafting a close out report, and confirming the volume of material removed.
152	AO Shirley Grounds Phase One	Education, Culture, Youth Affairs, Fisheries & Agriculture	The contractor work on the bathrooms reached a milestone with signing of the relevant contract for supply and assembly of the bathrooms. Bathroom progress is on track and expected to be completed by mid-May.
160	Repair VG admin building phase 1	Governor's Group	The cleaning and installation of ceiling tiles is complete. Further works have been identified to paint the floor in the Magistrate's Office to mitigate concrete dust.

182	Virgin Gorda Police Barracks	Governor's Group	The project continues to progress. The external doors and windows are being installed and are expected to be finished in early May. The roof is 80% complete and will also be finished in May.
183	Jost Van Dyke Admin Building	Governor's Group	Construction is progressing well. Multiple sets of works have been completed, ranging from the installation of windows and doors, and plumbing fixtures, to drainage works.

TABLE 4: PROJECTS CURRENTLY ON HOLD OR REMOVED

Number	Name	Phase	Lead Ministry	Status
104	Sage Mountain Restoration	Cancelled	Natural Resources, Labour & Immigration	It has been agreed that this project will be completed by National Parks Trust and not RDA.
119	Prospect Reef Hotel Wall	Cancelled	Premier's Office	This project is being considered for cancellation, pending further discussions with the ministry.
124	Cane Garden Bay dinghy dock repair	Removed	Premier's Office	It has been agreed that this project will be completed by the Office of the Premier and not the RDA.
126	Long Bay bathroom, stalls, and shades	Cancelled	Transportation, Works & Utilities	This project has been cancelled, as MCW completed the temporary facilities.
156	Insurance and rental sector assessment	Cancelled	Health and Social Development	This project has been cancelled as of 25 March because of its policy focus.
179	VHF network analysis and build	On Hold	Governor's Group	Project is currently on hold while discussions of the Government priorities are ongoing.
150	Technical assistance to education strategy	On Hold	Education, Culture, Youth Affairs, Fisheries & Agriculture	ToRs submitted to the Ministry in early March. Final authorisation and approval required before the project can move forward.
155	Social registry system development	On Hold	Health and Social Development	The planning team is currently awaiting direction from the Ministry for the best way to move forward with planning and development.

Future Planning

While Phase One is already in the implementation phase, the RDA is working in parallel on the planning of other recovery and development projects across the Virgin Islands. Once a project has a signed Statement of Requirement (SoR), the project will move to Annex I. Future projects in planning include:

1.1.1. West End Area Programme

The RDA has been working very closely with the Premier's Office in the planning of the rebuild of the West End ferry terminal. The RDA presented on the scope and draft designs of the project during public consultations held in West End and, separately with ferry and taxi operators on 12 April. A second meeting was held with Customs, Immigration and the Ports Authority on 26 April to finetune the SoR before completion.

Discussions with potential private donors have continued, laying a strong foundation for partnership and joint funding to deliver the programme, which will be managed and implemented by the RDA in close collaboration with the Premier's Office and other stakeholders. The next steps are to move forward with finalising the statement of requirement with Government counterparts, considering the views expressed during the public consultations, and prepare detailed plans in preparation for follow-up stakeholder meetings in late May.

1.1.2. Renewable Energy

The proposal for the renewable energy programme has been forwarded to the Premier's Office for review. This proposal was based on recommendations from the Working Group¹ including representatives of BVI Electricity Corporation, Government and the Climate Change Trust Fund. The Working Group and the RDA await further direction from the Premier's Office in moving forward with this programme, progressing delivery of this programme.

1.1.3. Priority Government Programmes

The RDA is working with the Deputy Governor's Office on a rapid assessment of priority Government buildings, to map public services and consolidate numbers of staff for each Department. This work is being done to support prioritisation of public buildings for repair which will guide RDA's planning.

The RDA planning team is also working with the Deputy Governor and the Ministry of Finance's Projects Unit to plan immediate repairs to the Central Administration Complex (CAC). The RDA has provided input to a Cabinet Paper regarding the progress on planning of the immediate repairs and the long-term refurbishment of the CAC. The RDA now awaits formal tasking by the Government and funding.

¹ *The Green Energy Working Group was initially formed by the BVI Electricity Corporation and includes representatives from BVIEC, Government, and the Climate Change Trust Fund.*

2. Communications

This section reviews key events and communications releases.

Events and Communications

2.1.1. Events and Communications Releases²

TABLE 5: EVENTS AND COMMUNICATIONS IN APRIL

Project/Event	Date	Description
Meeting with Natural Resources and Labour	1 April	Met with Minister and PS about role of RDA
Public Meeting on West End Port Development	2 April	Made a technical presentation on proposed ferry terminal.
Government project management contract signing with BCQS	3 April	Joined Government signing of construction contracts
Meeting with Ministry of Health and Social Development	4 April	Met with Minister and PS about role of RDA
Meeting with the Representative for the Third District	4 April	Met Representative to advise him on the derelict boats project
RDA signed MOU for Project Management Services	5 April	Four contracts signed for Project Management Services for RDA Projects
Meeting with Professional Firms	11 April	Meeting with five legal firms on activities supporting economic substance
Follow up meeting with West End Ferry and Taxi Operators	12 April	Made a technical presentation on proposed ferry terminal.
Contract signing for Elmore Stoutt High School reconstruction	18 April	Joined Government signing of construction contracts
West End Ferry Terminal stakeholder meeting	26 April	Stakeholder meeting with Customs, Immigration, and Ports Authority for West End Ferry Terminal

Release	Date	Description
Colene A. Penn is now the RDA's Head of Communications	April 4	Announcement of the RDA's New Head of Communications
Contracts signed to enhance Project Management Services	April 5	Project management contracts signed for projects across the RDP's priority sectors
Tenders received for Improvement Works at CTL Building	April 16	Coverage of the closing of tenders for the CTL Building

Videos	Date	Description
Earth Day in Tortola	April 22	A message to protect the Earth and encourage use of sustainable practices
JVD Admin Building	April 9	Progress update on works to the facility

² All communications releases can be found on the website as well.

3. Fundraising

The overall recovery and development programme of the RDA is funded by a combination of grants from the Government of the Virgin Islands, the UK Government, and private donors.

The following is a list of confirmed private grants to the RDA, funding the specific projects listed:

TABLE 6: CONFIRMED GRANTS/CONTRIBUTIONS

Organisation	Amount Contracted	Project/Initiative
BVI Alliance	21,204	Education (Phase 1)
Unite BVI	42,000	Special Debris Clearance
Bitter End Yacht Club	42,000	Special Debris Clearance
BVI Olympic Committee	75,000	AO Shirley Recreation Grounds

In addition to the list above, the RDA has received commitments for an additional \$6.1 million in private contributions and is currently in negotiations for an additional \$12.2 million. This possible funding is linked to multiple projects and programmes, including the West End Ferry Terminal, clearing of derelict boats, and the renewable energy programme.

Participation by private sector and non-governmental organisations is critical to a shared, sustainable recovery and development process. This encompasses fundraising and partnerships as well as regular consultation and engagement with businesses, non-governmental organisations, and individuals in the community.

Annex I: Project Updates

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Virgin Gorda Baths

Lead ministry: Natural Resources, Labour and Immigration

Project: 103

Status: Procurement

Start date: February 2019

Estimated end date: June 2019

Outcome 1: Improved tourism product that is aesthetically appealing, easily accessible and provides an enhanced experience to our visitors and a catalyst for economic recovery.

Overview

The Baths at Virgin Gorda is an important tourist destination that suffered damage to ticket booth, bathroom and bar shaded area. While originally the scope of works included minor repairs, the needs have since expanded to a wider project.

Activity 1: Design

Status: Completed

Budget: \$1,500

The contractor, Systems Engineering, has submitted required designs for the beach and rest stop shades. As such, the design activity of this project has been completed.

Activity 2: Construction

Status: Procurement

The bid for construction of this project based on the designs received closed on 19 April. Tender evaluation is expected to be completed by early May, allowing for further project progress. The planning team has completed a bill of quantities (BOQ) in order to assist with value for money analysis. Construction is expected to be completed by the end of June.



Special Debris Clearance

Lead ministry: Health and Social Development

Project: 108

Status: Completed

Budget: \$654,000

Start date: August 2018

Completion date: April 2019

Outcome 1: Improved tourism product that is aesthetically appealing, easily accessible and provides an enhanced experience to our visitors and a catalyst for economic recovery

Overview

The hurricane disasters resulted in a significant amount of debris being deposited across the Virgin Islands and the project was developed to support the Department of Waste Management (DWM) to collect the debris. The objective of this project was to reduce the risk of damage and threat to human life, by removing debris which could become projectiles during strong winds ahead of the height of the 2018 hurricane season (early September).

Status

Over the periods 5-7 and 12-14 April 2019, derelict cars and scrap metal were removed from the Virgin Gorda North Sound dump and E. Flax storage yard. This debris was transported to Pockwood Pond by barge. Removal of debris from Virgin Gorda has marked the completion of this project, and the Department of Waste Management is expected to complete removal of any remaining derelict cars and debris on Virgin Gorda. The team is currently drafting a closeout report and will confirm the volume of material removed.



Removal of Derelict Boats

Lead ministry: Natural Resources, Labour and Immigration

Project: 133

Status: Procurement

Start date: October 2018

Estimated end date: November 2019

Outcome 1: Improved tourism product that is aesthetically appealing, easily accessible and provides an enhanced experience to our visitors and a catalyst for economic recovery

Overview

The passing of hurricanes Irma and Maria in 2017 left a significant number of marine vessels stranded along the coastlines and bays of the Virgin Islands. The bulk of these vessels have been removed by the owners and their insurance providers. However approximately 280 derelict vessels remain that need to be removed from their land or sea location and then disposed of.

This is a large, complex project that requires detailed planning to minimize the effect on the environment and maintain value for money.

Activity 1: Staging Site Preparation

Status: Procurement

A stakeholder information session was held on 11 April to inform various parties of the plan for the staging site, removal and disposal of derelict vessels. This session was attended by the BVI Ports Authority, GreenVI, Hirst Marine, Nanny Cay and the DRCC. A new staging site has been identified in Pockwood Pond that addresses community concerns, and the lease for this site is currently being finalised for signature.

Activity 2: Removal

Status: Procurement

The tender document for the removal of derelict vessels was issued in late April. This tender closes on 24 June 2019.

Activity 3: Processing

Status: Procurement

The tender document for the processing of derelict vessels was issued in late April. This tender closes on 24 June 2019.

Activity 4: Disposal

Status: Procurement

The tender document for the disposal of derelict vessels was issued in late April. This tender closes on 24 June 2019.



Sea Markers Installation

Lead ministry: Transportation, Works and Utilities

Project: 136

Status: Procurement

Start date: December 2018

Estimated end date: May 2019

Outcome N5: Immediate improvement to national infrastructure to prepare for recovery

Overview

The reinstatement of the navigational system is crucial to the navigation of BVI waters to ensure safe passage of vessels and ensure BVI is tourist ready. The Territory's sea markers are managed by the BVI Ports Authority (BVIPA), with input from Virgin Islands Shipping Registry (VISR) on placement.

The majority of the markers have been reinstated by BVIPA, however there are some markers still outstanding.

Status

The tender received for this project was evaluated and deemed to be technically suitable. Markers to be installed in Trellis Bay and Anegada. A stakeholder information session was held on 12 April, and more information was gathered on the exact location of the markers to be installed on Anegada.



Temporary Classrooms at Elmore Stoutt High School

Lead ministry: Education, Culture, Youth Affairs, Fisheries and Agriculture

Project: 147

Status: Procurement

Start date: November 2018

Estimated end date: September 2019

Outcome 2A: Restored educational and recreational facilities that provide a safe and secure environment for learning and recreational activities

Overview

The RDA is overseeing construction and renovation of temporary classrooms for Elmore Stoutt High School in consultation with the Ministry and landowners. The outcome of the project is to improve the present conditions at the school.

Status

The RDA issued an invitation to tender (ITT) for the construction of temporary classrooms. This ITT was cancelled due to the particularly high costs of the bids received. The Scope of Works is being revised, and a Bill of Quantities prepared to facilitate more competitive pricing.

Regarding planned improvements to the Clarence Thomas (CTL) building where the school is currently located, in April several bids were received and evaluation of these is planned for early May. Improvements to the CTL building in conjunction with the construction of temporary classrooms is expected to help put an end to the shift system and improve the current teaching and learning environment at the school.



Virgin Gorda Sports Complex Repairs

Lead ministry: Education, Culture, Youth Affairs, Fisheries and Agriculture

Project: 151

Status: Procurement

Start date: January 2019

Estimated end date: July 2019

Outcome 2A: Restored educational and recreational facilities that provide a safe and secure environment for learning and recreational activities

Overview

The Virgin Gorda basketball sports complex was damaged by the 2017 hurricanes and has been in a state of disrepair and thus unusable since then. The facility is used by the residents of Virgin Gorda for sporting events and recreation. The facility is currently unsuitable for use, denying the residents this opportunity.

Activity 1: Structure

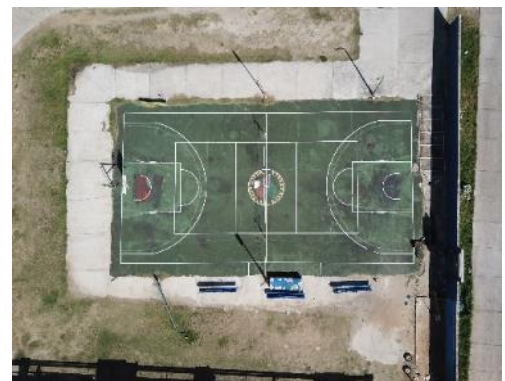
Status: Procurement

The bid closing date initially scheduled for 10 April has been extended to early May in order to accommodate the development of an electrical assessment as well as a bill of quantities which will assist the bidding process.

Activity 2: Flooring

Status: Procurement

No bids were received for the tendering process of the flooring. As such, the Scope of Works is currently being reviewed with a view to reissuing the Invitation to Tender in May.



AO Shirley Grounds Phase One

Lead ministry: Education, Culture, Youth Affairs, Fisheries and Agriculture

Project: 152

Status: Operations

Start date: October 2018

Estimated end date: June 2019

Outcome 2A: Restored educational and recreational facilities that provide a safe and secure environment for learning and recreational activities

Overview

The AO Shirley athletics grounds is a priority project to renovate the grounds to meet international accreditation standards as a Level 2 ground, so that BVI can host upcoming national events later this year and future international events. This will require preparation of the grounds prior to the installation of the new track by the specialist company Mondo, repairs to make the perimeter secure to boost income-generation from events, installation of bathroom facilities, installation of lights to allow events after dark, repair to the spectator stand (ideally with shade), and renovation of the clubhouse pavilion to provide meetings, events and changing facilities.

Activity 1: Track

Status: Completed

Budget: \$139,150

The track laying and painting is complete, and the track activity is therefore finished. We have received feedback from BVIOC and athletes that they are happy with the quality of the track and how it was installed.

PHOTO 2: TRACK BEFORE CONSTRUCTION



PHOTO 1: TRACK DURING CONSTRUCTION



PHOTO 4: TRACK AFTER CONSTRUCTION 1

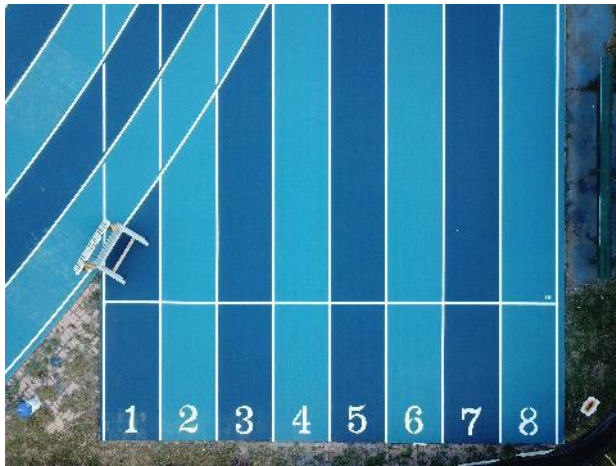


PHOTO 3: TRACK AFTER CONSTRUCTION 2



Activity 2: Bathroom

Status: Procurement

The contract for the bathroom has been signed, and payment to the awardee is currently in process to facilitate commencement of bathroom construction. Bathroom construction is expected to be completed in June.

Activity 3: Wall and Gates

Status: Procurement

The required equipment is currently being shipped to the VI and various plastic mixes are being tested to produce material necessary for construction of the wall.

Activity 4: Other Activities

Status: Planning

The deadline for responses to the RFQ on drainage and groundworks has been extended to early May to allow for issuance of a Bill of Quantities, soak away sketch, and Question and Answer notes to contractors, facilitating bids. The lighting, grandstand extension and lockers have been consolidated into one Scope of Works, and an Invitation to Tender for these works is expected to be issued in May. Design works are ongoing for the pavilion.

Virgin Gorda Admin Building Repair

Lead ministry: Governor's Group

Project: 160

Status: Operations

Start date: November 2018

Estimated end date: December 2019

Outcome 3C: Immediate improvement to priority government infrastructure and systems to improve services key to easing ability of doing business and prepare for recovery

Overview

The two Virgin Gorda Admin buildings, the Flax building and the Vanterpool building were badly affected by the 2017 hurricanes. The roof of the Flax building was destroyed, and this building is now unoccupied.

All services are now being provided in the Vanterpool building. There are leaks (allowing ingress of rainwater) and traces of mould/damp in the Vanterpool building, which is contributing to the sub-standard provision of public services and health risks for staff.

Activity 1: Cleaning

Status: Completed

Budget: \$12,780

The cleaning works, removal of ceiling tiles, and installation of aircon/dehumidifier have been completed. The ceiling tiles were inspected and confirmed as complete on 17 April. Further works have been identified to paint the floor in the Magistrate's Office to mitigate concrete dust.

Activity 2: Wooden Structures

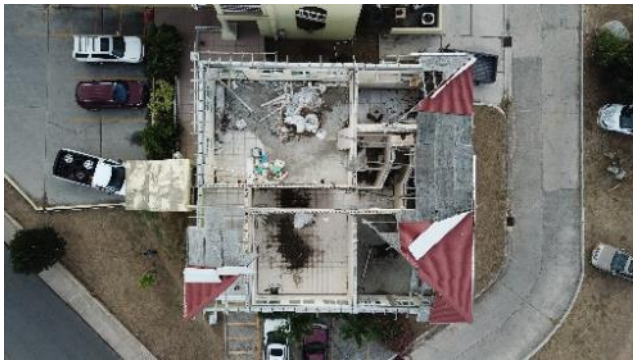
Status: On Hold

The RDA is currently working with stakeholders on the requirements of the wooden structures and what the original occupants of the Vanterpool building need.

Activity 3: Repairs

Status: Planning

Design Report 1 for the repairs was received in mid-March. A stakeholder meeting was conducted at the Deputy Governor’s Office to confirm the requirements needed for the repairs. This meeting will inform the Design Report 2, which is needed to move forward into procurement.



Virgin Gorda Police Barracks Repair

Lead ministry: Governor's Group

Project: 182

Status: Operations

Budget: \$902,902

Start date: September 2018

Estimated end date: June 2019

Outcome 3B: Functioning law enforcement institutions and communication networks to restore a sense of safety and security and improved communications between agencies

Overview

The purpose is to return the Virgin Gorda Police Barracks to a fully functional state with police able to deploy required numbers from Tortola. A key outcome will be for the police to be able to sleep personnel on Virgin Gorda to ensure a shift system can be effectively managed and to enable the pre-disposition of resources key to disaster preparedness ahead of the 2019 hurricane season.

Status

Construction is continuing to progress, although there have been reported minor delays due to electrical issues in the building. The roof and the roof electrics have been completed and the external doors and windows are expected to be complete by 3 May.

Due to the delays, the contractor has reported that the expected end date has been pushed from the end of May to mid-June.



Jost Van Dyke Admin Building Repair

Lead ministry: Governor's Group

Project: 183

Status: Operations

Start date: July 2018

Estimated end date: May 2019

Outcome 3C: Immediate improvement to priority government infrastructure and systems to improve services key to easing ability of doing business and prepare for recovery

Overview

The repairs to the Jost Van Dyke administration building will re-establish a working space for the District Officer to coordinate public service delivery on the island, as well as space for police, customs and immigration services to become fully functional. This will re-establish a fully functioning border control point at the main jetty and re-establish a functional police base, including a cell. The full detailed scoping and procurement for this project have been completed and operations are ongoing.

Status

Major progress has been made and construction is on track. Building users moved out of the ground floor in order for the works to commence there. These are expected to take 4 weeks in total. Electrical, roof, and window installation works have been completed. Furniture is currently being procured.

PHOTO 6: JVD ADMIN BUILDING BEFORE CONSTRUCTION 1



PHOTO 5: JVD ADMIN BUILDING BEFORE CONSTRUCTION 2



PHOTO 8: BUILDING FLOOR PLAN FOR JVD ADMIN BUILDING

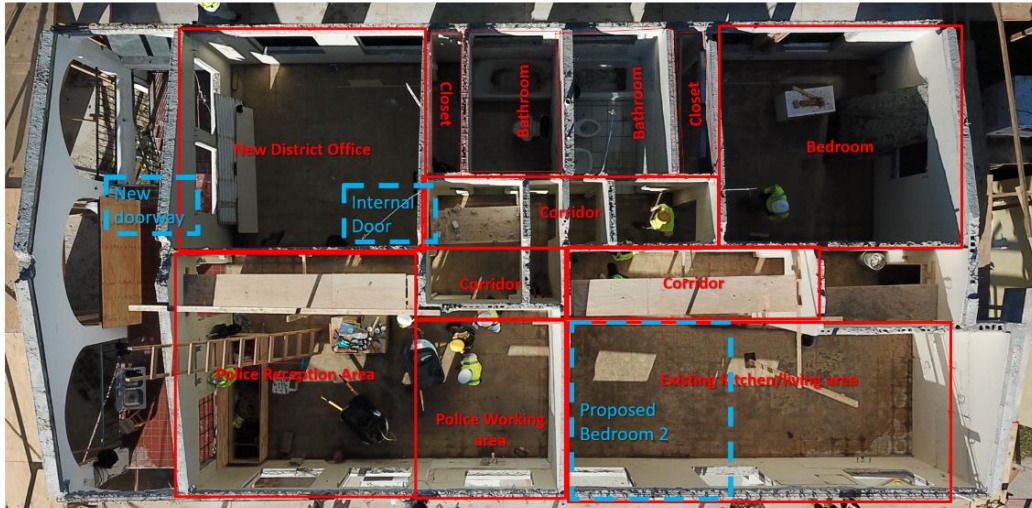


PHOTO 7: CONSTRUCTION OF NEW ROOF OF JVD ADMIN BUILDING

