



Request for Quotation for the Supply of Sporting Equipment for the Jeffery A. Canes Sports Complex (Virgin Gorda) – Phase II

Reference: RDA/RFQ/2020/011/SHOP

Date: 15th July 2020

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Dear Supplier,

**RDA/RFQ/2020/011/SHOP – REQUEST FOR QUOTATION FOR THE SUPPLY OF
SPORTING EQUIPMENT FOR THE JEFFREY A. CANES SPORTS COMPLEX (VIRGIN GORDA) – PHASE II**

1. You are invited to submit a quotation for the supply of sporting equipment in accordance with the Requirements below.
2. Your quotation should state clearly:
 - (i) The detail lump-sum price using the attached Appendix I – Pricing sheet;
 - (ii) the estimated time for shipment and delivery to **the Jeffrey A. Canes Sports Complex site at Virgin Gorda**, British Virgin Islands
 - (iii) The details to ascertain compliance with requirements as outlined in the attached Specifications folder;
 - (iv) Provide a detailed submittal (a document showing the specifications and other product data) of each of the equipment quoted.
3. Quotations shall be e-mailed to the attention of Director of Procurement at email: procurement@bvirecovery.vg
4. This quotation must be submitted on or before **Thursday 30th July 2020 at 12:00 NOON.**
5. Your quotation(s) should be submitted as per the following instructions:
 - (i) PRICES: The prices should be quoted in **United States Dollars (USD)** for delivery to CIF **Jeffrey A. Canes Sports Complex site at Virgin Gorda, British Virgin Islands** and identify in separate lines of all applicable **taxes and shipping cost**, inclusive of Transporting to the Jeffery A. Canes Sports Complex, **Virgin Gorda**.
 - (ii) VALIDITY OF THE OFFER: Your quotation(s) should be valid for a period of 90 days from the date of receipt for quotation(s) as indicated in paragraph 4 of this Request for Quote.

6. Please confirm by email the receipt of this invitation and whether or not you will submit a comprehensive quotation.
7. **The Agency is not bound to accept the lowest or any quotation and reserves the right to reject all quotations. The Agency also reserves the right to evaluate the quotations in any manner it deems fit.**

Director of Procurement
Recovery and Development Agency
First Floor, Ritter House
Wickham's Cay II
Road Town, Tortola, VG 1110
British Virgin Islands

Request for Quotation No.
RDA/RFQ/2020/011/SHOP

Due for Return on **30 July 2020**
By **1200 hours (12:00NOON)**

**REQUIREMENTS –
THE SUPPLY OF SPORTING EQUIPMENT FOR THE
JEFFREY A. CANES SPORTS COMPLEX (VIRGIN GORDA) – PHASE II**

The contents of this quotation must not be disclosed to unauthorised persons and must be used only for the purposes of submitting a quotation. Please read these documents carefully before submitting a quotation. This Procurement Method is Competitive Shopping.

Introduction

1. The Jeffery A. Canes Sports Complex (Virgin Gorda) contained numerous electronic sporting equipment and furniture which sustained immense damages due to by the hurricanes of 2017. The facility's external court lightings, scoreboard, basketball systems, volleyball systems, team & spectator seating and scorer's table are current inoperable and requires urgent replacement for functionality of the facility.

To achieve functionality of the Jeffery A. Canes Sports Complex (Virgin Gorda), the Recovery and Development Agency (RDA) through this Request for Quotation is seeking responses from consolidator to procure the listed equipment listed in the Requirement in accordance to the specification Appendix attached through a Competitive Shopping Method.

Requirements

2. The Recovery and Development Agency (hereafter known as the RDA) is working in partnership with the Ministry of Education, Culture, Youth Affairs, Fisheries and Agriculture to supply / provide these sporting equipment and furniture in an **immaculate condition** and to **international standards**.

As such, the RDA requests a quotation for the following:

Item No.	Description	UoM	Qty.
1	Multipurpose Scoreboard	each	1
2	Basketball Support, Backboard and Ring	each	2
3	Team Benches	each	4
4	Scorer's Table	each	2
5	Outdoor Complete Volleyball System	each	1
6	Aluminium Bleachers	each	2
7	Court Lights and Poles	each	6
8	Recyclable Trash Bins	each	5

Disclaimer

3. The RDA reserves the right to select some or all the items listed in the table above for purchase based on your quoted prices.

Evaluation

4. Suppliers will be assessed based on the evidence of compliance with the requirements, the price and the estimated time taken to ship the supplies to Road Town, Tortola, British Virgin Islands or delivered to the RDA office of the address below.

Queries and Responses

5. Any questions are welcomed, and responses are to be made directly to the Recovery and Development Agency's Procurement Team who can be contacted using the following details:

Attention: **Director of Procurement**

E-mail: Procurement@bvirecovery.vg



Telephone: +1 (284) 393 8003

Address: Recovery and Development Agency
First Floor, Ritter House, Wickham's Cay II
Tortola, VG1110
British Virgin Islands